

Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2015

Agency Name: PRESIDENTIAL MANAGEMENT STAFF
 Agency Code: 26 036 0000000

Book No: _____
 Account Title: Advances to Officers & Employees
 Account Code: 19901040

Name	Date CA Granted	Particulars	Check No.	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel									
Cabanit, Milagros C.	10/30/15	Travel to Davao City on November 9-13, 2015 per Travel Order 2015-514 dated	950307	3,720.00	3,720.00				
Cruz, Jessa Marisse F.	10/30/15	Travel to Davao City on November 9-13, 2015 per Travel Order 2015-514 dated 10/27/2015.	950309	9,720.00	9,720.00				
Lobo, Carla Carina G.	10/30/15	Travel to Davao City on November 9-13, 2015 per Travel Order 2015-514 dated 10/27/2015.	950308	3,720.00	3,720.00				
Maniti, Orlando M.	11/10/15	Travel to Cotabato City, Lanao Del Sur, Cagayan Do Oro City and Bukidnon on November 23-28, 2015 per Travel Order 2015-522 dated 11/2/2015.	950325	9,280.00	9,280.00				
Pelagio, Rolando L.	11/10/15	Travel to Cotabato City, Lanao Del Sur, Cagayan Do Oro City and Bukidnon on November 23-28, 2015 per Travel Order 2015-522 dated 11/2/2015.	950326	4,280.00	4,280.00				
Serraon Jr., Enrique B.	10/28/15	Travel to Davao City on November 2-6, 2015 per Travel Order 2015-509 dated 10/22/2015.	950303	9,720.00	3,536.67				Refunded per OR # 4944504 dated 11/23/15
Valeroso, Jayson L.	10/20/15	Travel to Davao City on October 26-30, 2015 per Travel Order 2015-498 dated 10/15/2015.	922200	10,720.00	3,823.50				Refunded per OR # 4944506 dated 11/24/15

Name	Date CA Granted	Particulars	Check No.	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
2. Foreign Travel									
Abad, Julia Andrea R.		Travel to Kuala Lumpur, Malaysia on November 20-23, 2015 re-Attendance to the 27th ASEAN Summit and Related Summits .	950329	9,422.49	9,422.49				
3. Special Activities/Projects									
Castañaga, Riz Francisca A.	01/27/15	MOOE- RFU XI	921549	100,000.00	100,000.00				GAAM Sec. 179
Clarín, Evelyn D.	01/29/15	MOOE- RFU VIII	921560	100,000.00	100,000.00				Cash advances
Fajardo, Nancy Aurora Q.	02/12/15	MOOE-PMS OSEC	921592	50,000.00	50,000.00				for operating
Gabriel, Bryan Julius L.	01/12/15		921533	20,000.00	20,000.00				expenses, subject
Jemena, Maylin M.	01/27/15	MOOE-PMS ORC	921557	100,000.00	100,000.00				to replenishment
Lobo, Elmer C.	01/22/15	MOOE- RFU VII	921540	50,000.00	50,000.00				during the year,
Plagata, Ruby A.	01/27/15	MOOE- RFU VI	921551	100,000.00	100,000.00				to be liquidated
Raynes, Josephine P.	01/27/15	MOOE- PMS PPGS	921552	20,000.00	20,000.00				within 20 days after
Rodriguez, Ma. Tita B.	01/22/15	MOOE- RFU X	921541	100,000.00	100,000.00				the end of the year
Sadang, Ekeiko Paola Haidah P.	01/09/15	MOOE-PMS OUSEC	921530	50,000.00	50,000.00				
Saluan, Abdulyakin H.	01/27/15	MOOE- RFU IX	921558	100,000.00	100,000.00				
Sanchez, Josephine B.	01/30/15	MOOE- RFU I	921563	100,000.00	100,000.00				
Solo, Susan M.	01/09/15	MOOE-PMS HRDPS	921531	50,000.00	50,000.00				
Vargas, Vivian M.	02/05/15	MOOE- RFU V	921576	100,000.00	100,000.00				
Total				1,100,582.49	1,087,502.66	-	-		

Certified Correct:


JULIE A. RAMIREZ
 Chief Accountant

Noted by:


SOCORRO Q. AYDINAN
 Director, Financial Management Service

Approved by:


ASEC. GUILLERMA E. FLORES
 Head, Management Support Group
 And, Performance-Based Bonus Focal Person

Verified by:


JOSEFINA P. MONTOYA
 Resident COA Auditor

Date Submitted: November 25, 2015