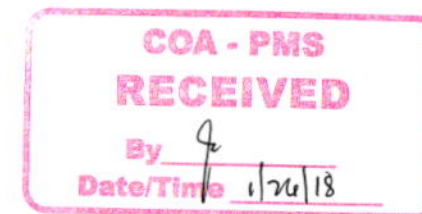


**Report on Ageing of Cash Advances
Schedule of Advances
As of December 31, 2017**



Agency Name: PRESIDENTIAL MANAGEMENT STAFF
Agency Code: 26 036 0000000

Book No: _____
Account Title: Advances for Operating Expenses/ Advances to Officers & Employees
Account Code: 19901010/ 19901040

Name	Date CA Granted	Particulars	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances to Officers and Employees								
1. Local Travel								
Dioso, Alyssa B.	12/01/17	Travel expenses re: Performance Review, Planning and Teambuilding Activity of OSAO in Pagbilao, Quezon on Dec. 1-3, 2017 per TO 2017-830 dated 23 November 2017	2,998.00	2,998.00				
Zapata, Dennis R.	12/06/17	Travel expenses to Porac, Pampanga on Dec. 8-10, 2017 re: AS-GSD/TSS Performance Review and Teambuilding Activity.	14,626.00	14,626.00				
2. Foreign Travel								
Blastique, Jezza F.	11/06/17	DSA and pre-departure expenses in connection with President's official visit in Danang, Vietnam on Nov. 5-11, 2017	410.96		410.96			
Cruz, Monica Mirjana S.	11/06/17	DSA and pre-departure expenses in connection with President's official visit in Danang, Vietnam on Nov. 5-11, 2017	410.96		410.96			
Garcia, Lourdes Esperanza A.	11/29/17	Travel expenses for Performance Review, Planning and Teambuilding activity of AS-PSMD, PTMSD and CMS from Dec. 1-3, 2017	8,318.26		8,318.26			
Regino, George Michael R.	11/06/17	DSA and pre-departure expenses in connection with President's official visit in Danang, Vietnam on Nov. 5-11, 2017	410.96		410.96			
3. Advances to SDO's								
Gaor, Leticia N.	09/08/17	Expenses for PMS 2017 Christmas Party on Dec. 13-15, 2017	11,818.97			11,818.97		
Gaor, Leticia N.	09/13/17	Additional expenses for PMS Christmas 2017 celebration.	8,700.00			8,700.00		
		Sub-total	47,694.11	17,624.00	9,551.14	20,518.97	-	

Name	Date CA Granted	Particulars	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60 days	61-365 days	Over 1 year	
B. Advances for Operating Expenses								
Castañaga, Riz Francisca A.	01/27/17	MOOE- RFU XI	20,362.92	20,362.92				GAAM Sec. 179
Clarín, Evelyn D.	01/13/17	MOOE- RFU VIII	380.76	380.76				Cash Advances
Contreras, Cesar N.	08/10/17	MOOE- RFU IV A & B	111,294.55	111,294.55				for operating
Plagata, Ruby A.	01/25/17	MOOE- RFU VI	307.03	307.03				expenses, subject
Rodriguez, Ma. Tita B.	01/17/17	MOOE- RFU X	36,262.87	36,262.87				to replenishment
Saluan, Abdulyakin H.	01/20/17	MOOE- RFU IX	45,426.03	45,426.03				during the year,
Sanchez, Josephine B.	01/20/17	MOOE- RFU I	6,373.29	6,373.29				to be liquidated
Tuliao, Cesar V.	05/11/17	MOOE- RFU II	2,354.93	2,354.93				within 20 days after
Vargas, Vivian M.	01/27/17	MOOE- RFU V	10,371.36	10,371.36				the end of the year
Villacorte, Evelyn C.	04/05/17	MOOE- RFU V	15,990.78	15,990.78				
		Sub-total	249,124.52	249,124.52	-	-	-	
Total			296,818.63	266,748.52	9,551.14	20,518.97	-	

Certified Correct:


JULIE A. RAMIREZ
 Chief Accountant

Noted by: 
DIR. MA. IRENE B. CALINGO
 Head, Financial Management Service