



Office of the President of the Philippines  
PRESIDENTIAL MANAGEMENT STAFF  
Malacañang

**PMS-BIDS AND AWARDS COMMITTEE**  
**REQUEST FOR QUOTATION**

The Office of the President-Presidential Management Staff (OP-PMS), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers or distributors, to quote their *lowest price* on the items listed below, subject to the General Conditions stated herein, and submit the same duly signed by their authorized representatives not later than **02 March 2017 (Thursday)**:

**NAME OF PROJECT** : PROCUREMENT OF TWENTY-SEVEN (27) UNINTERRUPTIBLE POWER SUPPLY (UPS) UNITS FOR THE REGIONAL FIELD UNITS

**LOCATION** : PMS REGIONAL FIELD UNITS

**APPROVED BUDGET** : ₱187, 920.00

**TERMS OF REFERENCE** :

To provide two UPS units each for reactivated RFUs: RFU CAR (Baguio City), RFU 2 (Tuguegarao City), RFU 3 (Angeles City), RFU 4-A (Calamba City), RFU 4-B (Calapan City), RFU 12 (General Santos City), and RFU Caraga (Butuan City); and existing RFUs: RFU 5 (Legaspi City), RFU 6 (Iloilo City), RFU 7 (Cebu City), and RFU 8 (Palo, Leyte); 1 unit for RFU 9 (Zamboanga City); and 4 units for RFU 11 (Davao City). A total of 27 UPS units should be provided

**I. SPECIFICATIONS**

The UPS units to be supplied and delivered shall have minimum technical specifications as follows:

<b>Output Power Capacity</b>	415 Watts / 800 VA
<b>Nominal Input Voltage</b>	230 Volt
<b>Output Frequency</b>	50/60 Hz +/- 1 Hz

**II. REQUIREMENTS**

1. **Delivery.** The dealer/provider shall directly deliver the 27 UPS units to the concerned RFUs and shoulder the cost of transportation<sup>1</sup>.
2. **Service Center.** The dealer/provider must guarantee the availability of service centers with expert manpower to service the UPS units in the locality where the RFU is located.

<sup>1</sup> Exact addresses shall be determined and communicated to the winning bidder.

3. **Spare Parts.** The dealer/provider shall guarantee the availability of spare parts in the service centers.
4. **Provision of Services.** The dealer/provider must give utmost priority to repair/service the UPS units.
5. **Warranty.** The UPS units must be covered by a one-year warranty and that the dealer/provider shall expressly warrant that the units are brand new and devoid of defects.

### III. HAND-OVER DATE AND CONDITION

The dealer/provider shall deliver the UPS units to the concerned RFUs at least ten (10) days after the issuance of Notice to Proceed.

### IV. APPROVED BUDGET CEILING

The proposed budget for the contract is **₱187, 920.00 (₱6,960.00 per unit)**, inclusive of government taxes and charges.

### V. GENERAL CONDITIONS

1. All quotations must be typewritten in the company's letterhead.
2. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
3. All quotations shall be considered as fixed prices and not subject to price escalation during the contract implementation.
4. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.

For further inquiries, please coordinate with Mr. Roman Chino A. Ramos at telephone number 734-2098. The Quotation may be submitted through e-mail at [pmsbacsec@gmail.com](mailto:pmsbacsec@gmail.com) or delivered to the address below:

***Bids and Awards Committee Secretariat***  
*OAS-IS, Upper Ground Floor, First Residences Condominium*  
*J.P. Laurel St., San Miguel, Manila*

The PMS reserves the right to reject any or all Quotations/Bids, to waive any minor defects therein, to annul the bidding process, to reject all Quotations/Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept only the offer that is most advantageous to the Government.

The PMS assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

  
Atty. JOSE WILFRIDO S. OCA, CESO II *A*  
Assistant Secretary and Chairman,  
PMS-Bids and Awards Committee