



Office of the President of the Philippines
PRESIDENTIAL MANAGEMENT STAFF
Malacañang

PMS-BIDS AND AWARDS COMMITTEE
REQUEST FOR QUOTATION

The Office of the President-Presidential Management Staff (OP-PMS), through its Bids and Awards Committee (BAC), hereby invites all interested service providers to quote their *lowest price* on the items listed below subject to the General Conditions stated herein and submit the same duly signed by their authorized representatives not later than **18 December 2017 (Monday)**:

NAME OF PROJECT : PROCUREMENT OF CONSTRUCTION MATERIALS FOR THE IMPROVEMENT/RENOVATION OF THE EXISTING STORAGE AREA OF PRESIDENTIAL MANAGEMENT STAFF IN SILANG, CAVITE

LOCATION : Silang, Cavite¹

APPROVED BUDGET : ₱ 500,000.00.

TERMS OF REFERENCE :

This Terms of Reference (TOR) shall govern the procurement of the construction materials of the Silang Warehouse.

I. SPECIFIC DELIVERABLES

The prospective suppliers shall bid for the supply and delivery of various construction materials for the improvement/renovation of the PMS storage area in Silang, Cavite (please see attached list of materials).

	ITEM	QTY	UNIT
1	Column Footings: (4 units)		
	12mm dia. X 6M Def. Bars	12.00	pcs
	No. 16 GI Tie Wire	1.00	kg
	Portland Cement	11.00	bags
	Washed Sand	1.00	cu. m.
	3/4" Gravel	2.00	cu. m.
2	Columns: (4 units New)		
	16mm dia. X 6M Def. Bars	22.00	pcs
	10mm dia. X 6M Def. Bars	35.00	pcs
	No. 16 GI Tie Wire	5.00	kgs
	Portland Cement	19.00	bags

¹Located at Bliss Biga, Silang Cavite

	Washed Sand	1.00	cu. m.
	3/4" Gravel	2.00	cu. m.
3	Columns: (4 units Extension)		
	16mm dia. X 6M Def. Bars	8.00	pcs
	10mm dia. X 6M Def. Bars	19.00	pcs
	No. 16 GI Tie Wire	1.00	kg
	Portland Cement	8.00	bags
	Washed Sand	0.50	cu. m.
	3/4" Gravel	1.00	cu. m.
4	Beams: RCB1 (6 units) & RCRB1 (6 units)		
	16mm dia. X 6M Def. Bars	48.00	pcs
	10mm dia. X 6M Def. Bars	70.00	pcs
	No. 16 GI Tie Wire	8.00	kgs
	Portland Cement	38.00	bags
	Washed Sand	2.00	cu. m.
	3/4" Gravel	4.00	cu. m.
5	Beams: RCB2 (2 units) & RCRB2 (2 units)		
	16mm dia. X 6M Def. Bars	32.00	pcs
	10mm dia. X 6M Def. Bars	44.00	pcs
	No. 16 GI Tie Wire	6.00	kgs
	Portland Cement	24.00	bags
	Washed Sand	1.50	cu. m.
	3/4" Gravel	3.00	cu. m.
6	Formworks:		
	1/2" x 4' x 8' Ordinary Plywood	30.00	pcs
	2" x 2" x 12' Rough Lumber	100.00	pcs
	1 1/2" Common Wire Nails	14.00	kgs
7	Scaffolding:		
	2" x 3" x 12' Rough Lumber	30.00	pcs
	2" x 2" x 12' Rough Lumber	100.00	pcs
	4" Common Wire Nails	40.00	kgs
8	Roofing:		
	<i>Truss 1: (7 units)</i>		
	1/4" x 2" x 20' Angle Bar (Std)	43.00	pcs
	3/16" x 1 1/2" x 20' Angle Bar (Std)	14.00	pcs
	<i>Truss 2: (3 units)</i>		
	1/4" x 2" x 20' Angle Bar (Std)	12.00	pcs
	3/16" x 1 1/2" x 20' Angle Bar (Std)	4.00	pcs
	1.0m x 12' Corr. GI Roof (Pre-painted) Ga. 24	30.00	pcs
	2" x 3" x 20' C-Purlins (1.5mm thk)	38.00	pcs
	10' Ridge Roll Ga. 24	6.00	pcs
	10' End Flashing Ga. 24	6.00	pcs
	Fascia Board 5/8" x 10" x 12'	3.00	pcs
	Nihon Welding Rod (N-44A E6013)	3.00	boxes
	4' x 8' Plain GI Sheet Ga. 24	4.00	pcs

	1/8" x 1/2" Blind Rivets	1.00	box
	Roof Insulation (PE Foam, 2-side foil, 1m x 50m, 15mm thk)	3.00	roll
9	Building Perimeter Wall:		
	4" CHB	1,775.00	pcs
	Portland Cement	146.00	bags
	Washed Sand	12.00	cu.m.
	10mm dia. X 6M Def. Bars	140.00	pcs
	No. 16 GI Tie Wire	8.00	kgs
	4" Louver Blocks	200.00	pcs
10	Painting Works		
	Flat Latex (White, Boysen)	12.00	tins
	Semi-gloss Latex (White, Boysen)	6.00	tins
	Paint Roller 6" Cotton	6.00	pcs
	Sandpaper No. 100	50.00	pcs
	Paint Brush 2"	4.00	pcs

II. TIMELINE/SCHEDULE OF DELIVERY

The supply and delivery of construction materials shall be completed within thirty (30) calendar days upon receipt of the Notice to Proceed.

III. INSTITUTIONAL REQUIREMENTS

1. The prospective suppliers shall coordinate with Engr. Dennis R. Zapata or Engr. Ricardo M. Panizales Jr. of the PMS Administrative Service-General Service Division for the conduct of any activity related to the project.
2. The prospective suppliers shall adhere strictly to the terms and conditions of this TOR. In case materials or portion thereof are found defective, the supplier shall replace them without additional cost to PMS.

IV. TERMS OF PAYMENT

1. The winning bidder/supplier shall be paid the contract amount in full within fifteen (15) working days upon delivery and acceptance of the construction materials by PMS, subject to deduction of applicable taxes.
2. Late delivery shall be subject to penalty equivalent to 1/10 of 1% of the total cost of undelivered items.

3. GENERAL CONDITIONS

1. All quotations must be typewritten in the company's letterhead.
2. PhilGEPS Registration Certificate, Mayor's or Business Permit, Income or Business Tax Return and Omnibus Sworn Statement shall be attached upon submission of the Quotation.
3. All quotations shall be considered as fixed prices and not subject to price escalation during the contract implementation.
4. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.

For further inquiries, please coordinate with Atty. Julius P. Alegrado at telephone number 734-2098. The Quotation may be submitted through e-mail at pmsbacsec@gmail.com or delivered to the address below:

Bids and Awards Committee Secretariat

9th Floor, AAP Tower, 683 Aurora Blvd.

Barangay Mariana, Quezon City

The PMS reserves the right to reject any or all Quotations/Bids, to waive any minor defects therein, to annul the bidding process, to reject all Quotations/Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept only the offer that is most advantageous to the Government.

The PMS assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.


Atty. JOSE WILFRIDO S. OCA, CESO II
*Assistant Secretary and Chairman,
PMS-Bids and Awards Committee* 