



Office of the President of the Philippines  
PRESIDENTIAL MANAGEMENT STAFF  
Malacañang

**PMS-BIDS AND AWARDS COMMITTEE**  
**REQUEST FOR QUOTATION**

The Office of the President-Presidential Management Staff (OP-PMS), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers or distributors, to quote their *lowest price* on the items listed below, subject to the General Conditions stated herein, and submit the same duly signed by their authorized representatives not later than **02 March 2017 (Thursday)**:

**NAME OF PROJECT** : PROCUREMENT OF EIGHT (8)  
REFRIGERATOR UNITS FOR THE REGIONAL  
FIELD UNITS

**LOCATION** : PMS REGIONAL FIELD UNITS

**APPROVED BUDGET** : ₱119,160.00

**TERMS OF REFERENCE** :

To provide one refrigerator unit each for the reactivated RFUs: RFU CAR (Baguio City), RFU 2 (Tuguegarao City), RFU 4-A (Calamba City), RFU 4-B (Calapan City), and RFU 12 (General Santos City); and existing RFUs: V (Legazpi City), VI (Iloilo City), and RFU VIII (Palo, Leyte). A total of 8 refrigerator units will be provided.

**I. SPECIFICATIONS**

These refrigerator units shall have the following technical specifications:

Installation Type : Upright; Split Door  
Location of Freezer : Top Freezer  
Total Storage Volume : 8.5 cu.ft.  
Wattage : 120 watts  
Energy Efficiency Ratio : 10.9  
Dimension (HxWxD) : 1459 mm. x 545 mm. x 687 mm.  
Net Weight : 41 kg.  
Color : Silver Matte Finish PCM  
Features : Manual Defrost System  
Push-in Type Magnetic Rubberized PVC Plastic  
Adjustable Plastic Coated Wire Shelves  
High-strain and Scratch-resistant Plastic

**II. REQUIREMENTS**

1. **Delivery.** The dealer/provider shall directly deliver the eight refrigerator units to the respective RFU offices<sup>1</sup>. The said dealer/provider shall bear the cost of transportation.

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<sup>1</sup> Exact addresses shall be determined and communicated to the winning bidder.

2. **Service Center.** The dealer/provider must guarantee the availability of service centers with expert manpower to service the refrigerator units in the locality where the RFU is located.
3. **Spare Parts.** The dealer/provider shall guarantee the availability of spare parts in the service centers.
4. **Provision of Services.** The dealer/provider must give utmost priority to repair/service the refrigerator units.
5. **Warranty.** The refrigerator units must be covered by a one-year warranty and that the dealer/provider shall expressly warrant that the units are brand new and devoid of defects.

### III. HAND-OVER DATE AND CONDITION

The dealer/provider shall deliver the refrigerator units to the respective RFU offices within ten (10) days upon issuance of the Notice to Proceed.

### IV. APPROVED BUDGET CEILING

The proposed budget for the contract is **₱119,160.00 (₱14,895.00 per unit)**, inclusive of government taxes and charges.

### V. GENERAL CONDITIONS

1. All quotations must be typewritten in the company's letterhead.
2. PhilGEPS Registration Certificate shall be attached upon submission of the Quotation.
3. All quotations shall be considered as fixed prices and not subject to price escalation during the contract implementation.
4. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.

For further inquiries, please coordinate with Mr. Roman Chino A. Ramos at telephone number 734-2098. The Quotation may be submitted through e-mail at [pmsbacsec@gmail.com](mailto:pmsbacsec@gmail.com) or delivered to the address below:

***Bids and Awards Committee Secretariat***  
*OAS-IS, Upper Ground Floor, First Residences Condominium*  
*J.P. Laurel St., San Miguel, Manila*

The PMS reserves the right to reject any or all Quotations/Bids, to waive any minor defects therein, to annul the bidding process, to reject all Quotations/Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept only the offer that is most advantageous to the Government.

The PMS assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

  
Atty. JOSE WILFRIDO S. OCA, CESO II  
Assistant Secretary and Chairman,  
PMS-Bids and Awards Committee