



Office of the President of the Philippines  
PRESIDENTIAL MANAGEMENT STAFF  
Malacañang

**PMS-BIDS AND AWARDS COMMITTEE**

**MS. CHERIE E. DELA CRUZ**

Sales Account Manager  
The Manila Pavilion Hotel  
United Nations Avenue, corner Ma. Orosa Street  
Ermita, Manila

**SUBJECT: NOTICE TO PROCEED**

**Dear Ms. Dela Cruz:**

This has reference to our acceptance of your price quotation dated 16 January 2014 for the lease of privately-owned real estate to be used as venue for the conduct of the annual organization planning of the PMS in the amount of Two Hundred Forty Four Thousand Nine Hundred Fifty Pesos (Php 244,950.00), inclusive of the 12% Value-Added Tax and subject to withholding of appropriate taxes, pursuant to PMS-BAC Resolution No. 03, series of 2014.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall be not later than 8:30 AM of 24 January 2014. You are expected to perform the terms and conditions stipulated in your proposal.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below. Keep a copy and return the original copy of the signed document to this office at the soonest.

Thank you.

Very truly yours,

**ATTY. JOSE WILFRIDO S. OCA, CESO II**  
*Assistant Secretary and Chairman, PMS-BAC*

**CONFORME:**

  
**Ms. Cherie E. dela Cruz**

Date: 1/23/14