



Office of the President of the Philippines
PRESIDENTIAL MANAGEMENT STAFF
Malacañang

PMS-BIDS AND AWARDS COMMITTEE

Ms. NELDA S. BRILLANTES

Sr. Account Manager

Meyer's Food and Services, Inc.

G/F Garden Plaza Hotel

1030 Belen St., Sampaloc

Manila

SUBJECT: NOTICE TO PROCEED

Dear Ms. Brillantes:

This refers to our award of contract to your company for the procurement of catering services for the 2014 PMS Learning and Development (L&D) Program on 23-24 September 2014, which amount to P12,750.00 and P57,750.00 for Lots 1 and 2 based on the Terms of Reference, respectively, inclusive of the 12% Value-Added Tax, pursuant to BAC Resolution No. 31, s. 2014.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence not later than seven (7) calendar days from receipt hereof. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,



Atty. JOSE WILFRIDO S. OCA, CESO II
Assistant Secretary and Chairman, PMS-BAC

Conformé:



Ms. NELDA S. BRILLANTES

Date: SEP 23 2014